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| |  |  |  | | --- | --- | --- | | |  |  | | --- | --- | | |  | | --- | | Dear Valued Shippers,   Please take note of the requirements for delivering RoRo cargo to our Philadelphia Auto Terminal.     **Requirements:** **Running vehicles and towable units only**(No fork lift units allowed) (auto must have wheels and driver must unload truck. We do not have the means to unload autos from a truck.) **No towable high and heavy units accepted** **No leaking fluids** **No heavily damaged vehicles; accidental**   * no jagged metals, broken glass, or leaking fluids * driver side door must open and close without issues (runners) * broken windows must be covered with appropriate plastic wrap * no signs of water damage (flooded or submerged) * must have a key * must be drivable, steerable, and have working brake * Autos cannot overheat if booked as a runner * cargo cannot have any unmanifested cargo (only spare tire and jack) * cargo cannot have any obvious signs of potential fire hazards * self-propelled cargo must have a minimum **1/ 4 tank** **of fuel** (gasoline or diesel) * cargo must be clean with no evidence of mud or other organic material * self-propelled cargo cannot be piggy backed * box trailers must be unlocked and empty. Under no circumstances is contraband acceptable * tank truck(s) or tanker(s) must offer a “gas free certificate” clearly stating that the tank no longer   contains hazardous material and is safe for export **Paperwork requirements for exports**:   * **3 copies of dock receipt (Page 1)** * **Original title and** **1 copy of title (front & back) (Page 2)** * Lien-release, bill of sale, and original supporting papers plus 1 copy (if applicable)   **Please make sure this address is showing on Dock Receipts** **Pier 122 Philadelphia, PA 19112  Tel: 412.504.1607**  Hours of operation: Mon-Fri 7:30 am-2:30 pm  Lunch Break 11:15-12:30 pm  **Use Google maps to locate terminal:** **Pier 122 location on google maps** | | | |